



## Veena Memorial College of Education

Village- Padewa, Post- Rampur Dhawai, District- Karauli (Rajasthan) 322241

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Governed By:  
Veena Memorial  
SSEEWA Society,  
Karauli (RAJ)

S. No. :

Date:

### Action Taken Report IQAC 2<sup>nd</sup> Meeting 25/10/2021

As on: 30 June 2022

S. No	Agenda	Decision	Action Taken
1	Previous Meeting Approval	<ul style="list-style-type: none"><li>Minutes of the previous IQAC meeting are approved</li></ul>	Verified
2	Setting up Planning committee for new session	<ul style="list-style-type: none"><li>Admission committee to be framed to ensure smooth and effective progress of the admission process and to verify the previous prospectus.</li><li>Academic Committee has to prepare academic calendar and action plan of the session 2021-22 and plan for orientation programme</li></ul>	Done
3	Website Updation	<ul style="list-style-type: none"><li>Website should be updated to provide all the essential information's of the college and all the particulars regarding the institute.</li><li>Academic Calendar and action plan of session 2021-22 should be updated</li></ul>	Done
4	Regarding Electricity Equipments Maintenance	<ul style="list-style-type: none"><li>All the equipments of electricity will be repaired at the college campus</li></ul>	Done
5	Regarding National Seminar	<ul style="list-style-type: none"><li>IQAC will conduct a National Seminar next year 2022 to enhance research abilities</li></ul>	In Progress

  
Principal

Veena Memorial College of Education  
Padewa, Distt. Karauli-322241 (Raj.)