

IQAC Minutes of the Meeting Date : 08/10/2018

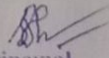
The Meeting of IQAC Was held on 08/10 /2018 at 02:00 PM in conference hall

The following members were present:-

S.No.	Designation	Name of Person
1	Chairperson	Dr. Sunil Sharma
2	Coordinator	Mr. Chhailbihari Sharma
3	Teacher's Representative	Dr. Vivek Mishra
4		Mr. Vishnu Kumar Sharma
5		Mr. Manendra Kumar Lahakodia
6		Mr. Ramkishan Pal
7		Mr. Jagdish Prasad Sharma
8		Mr. Jai Singh Jatav
9		Management Nominee
10	Administrative officer	Mr. B.L Bombaya
11	Local Society Representative	Mr. Hemendra Kumar
12	Student Nominee	Mr. Ayush Uppadhyay

Chairperson Dr. Sunil Sharma welcomed to all the members of IQAC

The coordinator read out the minutes of the previous IQAC meeting held on 02/07/2018 the minutes of the previous meeting were confirmed


Principal

Veena Memorial College of Education
Padawa, Distt. Karauli-322241 (Raj.)

The agenda was discussed one by one:-

Agenda – 1: Previous Meeting Approval

- Minutes of the previous IQAC meeting are approved

Agenda -2: Regarding Students mentoring system.

- Mentoring system should establish for better and effective student's teacher relationship→ and guide the students in academic matter.
- All Teachers should work as mentors the students allotted to them.

Agenda -3: Regarding Academic Audit of all Subjects.

- Academic Audit Should be held.
- A Meeting should be held between academic audit committee and subject teachers to discuss academic achievement and ways to improve the academic performance of students.

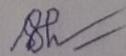
Agenda -4: Formation of various committees and clubs.

- The administration of college should be decentralized by forming various committees and clubs.
- Principal along with the HOD should appoint faculty to various committee with the approval of director.
- Committee should submit the progress in detail.

Agenda -5: Regarding Sports and Cultural Activities

- Sports and Cultural Activities will be conducted at the month of December

The meeting ended with a vote of thanks to the chair.



Principal

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