

IQAC Minutes of the Meeting Date : 16/10/2017

The Meeting of IQAC Was held on 16/10/2017 at 02.00 PM in conference hall

The following members were present:-

S.No.	Designation	Name of Person
1	Chairperson	Dr. Sunil Sharma
2	Coordinator	Mr. Chhailbihari Sharma
3	Teacher's Representative	Dr. Vivek Mishra
4		Mr. Vishnu Kumar Sharma
5		Mr. Manendra Kumar Lahakodia
6		Mr. Ramkishan Pal
7		Mr. Jagdish Prasad Sharma
8		Mr. Jai Singh Jatav
9		Management Nominee
10	Administrative officer	Mr. B.L Bombaya
11	Local Society Representative	Mr. Hemendra Kumar
12	Alumni Nominee	Mr. Chetan Sharma

Chairperson Dr. Sunil Sharma welcomed to all the members of IQAC

The coordinator read out the minutes of the previous IQAC meeting held on 10/07/2017 the minutes of the previous meeting were confirmed

Principal

Veena Memorial College of Education
Padewa, Distt. Karauli-322241 (Raj.)

The agenda was discussed one by one:-

Agenda – 1: Previous Meeting Approval

- Minutes of the previous IQAC meeting are approved

Agenda -2: Regarding Community Activities.

- Community activities should be organised to sensitive students teachers to understand the needs of society and their role as a teacher. Some community activities like awareness of traffic rules, tree planting, Visit to old age home should be organized in November and December Month.

Agenda -3: Regarding Workshop and guest lecture.

- Pupil Teachers are the future Pillars of society so guest lecture should be organized to enhance teaching aptitude among students.

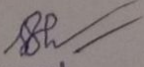
Agenda -4: Regarding discipline of Students.

- Discipline is very important in student's life to achieve all the impossible things and goals to maintain discipline the following disciplinary action should be taken.
- Students will come on time in Proper Uniform
- Proper Manner and etiquettes is to be maintained among all students.
- Spitting disfiguring walls and use of polythene is to be prohibited.

Agenda -5: Faculty Development Programme.

- FDP should be organised in the month of November to equip teachers with skills and knowledge.

The meeting ended with a vote of thanks to the chair.


Principal
Veena Memorial College of Education
Padowa, Distt. Karauli-322241 (Raj.)